


# Risk Assessment – School visit to Bekonscot Model Village and Railway

<b>Creator/Reviewer of Risk Assessment</b>	<b>Name</b> Cathy Sturrock Education Officer
	<b>Signature</b> 
<b>Date</b>	August 2019

Severity	Likelihood	Risk Rating* (S x L)
1 No or Little Harm	1 Unlikely	1-5 Low
2 Minor/First Aid	2 Possible	6-10 Medium
3 Medical Attention	3 Probable	10+ high
4 Hospitalisation	4 Likely	
5 Death/Irreparable Injury	5 Certain	

Activity/Item Being Assessed	Hazard Identified	Persons/Property At Risk	Control Measures	Severity	Likelihood	Risk Rating*	Notes/Safety Advice
Alighting from/onto coach	Other vehicles in the vicinity	Pupils and adults	Pupils are supervised at all times and remain in controlled groups. Car park stewards in attendance to control traffic.	4	1	4	Ensure that guidance is taken from car park stewards
Movement to and from car park to model village	Other vehicles in the vicinity	Pupils and adults	Pupils to be kept in crocodile formation with sufficient adult supervision. High visibility jackets to be worn if available.	3	1	3	
	Crossing road	Pupils and adults	Pupils remain supervised by adults when crossing. Supervising adult (wearing high vis jacket) to remain blocking the road until all pupils have crossed	4	1	4	
Movement around model village	Slips, trips and falls	Pupils	Children should walk at all times and not run. Follow the directional markers around the village.	2	2	4	First Aid is available in first aid room behind tea room

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Deep water	Falling into water	Pupils	Barriers and lifebuoys are in place around water areas. Supervising adult should ensure that barriers are not crossed	4	1	4	Site emergency procedures in place
Adventure playground	Slips, trips and falls	Pupils	Children should be supervised at all times when in playground	2	2	4	Soft surface installed
Raised walkway	Slips, trips and falls	Pupils	Children should be supervised at all times when on the raised walkway. Handrails in place on steps and should be used	2	2	4	Walkway will be closed when conditions are deemed too dangerous
Picnic area	Bites and stings	Pupils and adults	Supervisors to keep children away from bin areas. Wasp traps installed.	2	2	4	
	Splinters from wooden benches	Pupils and adults	Supervising adults to warn pupils of potential hazard	2	1	2	First aid available locally
Hot drinks	Burns and scalds	Pupils and adults	Children are not to handle hot drinks. Adults purchasing hot drinks must ensure they use lids provided. Hot drinks not to be taken outside of the picnic area.	2	1	2	Lids and trays are provided by the tearoom
Light Railway	Falling from train	Pupils	Verbal instructions given at beginning of ride must be adhered to. Minimum of one supervising adult to sit with children on each coach. Remain seated throughout the ride	3	1	3	
Workshop	Slips, trips and falls	Pupils	Children should not run around in the Education Centre. A staff member must be present at all times.	2	2	4	
	Handling of artefacts	Pupils	Children must adhere to instructions given by staff whilst in the Education Centre. Always handle objects with care	3	1	4	Items used in the workshops are of a considerable age and must be handled accordingly

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